



University College of Teacher Education
Vienna

Study at the University College **of Teacher Education** **Vienna**

Information for Exchange Students

September 2026

provided by the Centre for Internationalization / International
Office of the University College of Teacher Education



Welcome

The University College of Teacher Education Vienna (PH Wien) provides pre- and in-service training for compulsory and vocational school teachers in Vienna. It is a centre of excellence for educational research and offers degree programmes and courses at the highest level.

PH Wien offers hands-on teaching practice for prospective teachers as well as continuing education and professional training.

Our aim is to constantly improve the quality of teacher education and ensure good results by applying the latest knowledge and research to practice.

PH Wien has exchange agreements with more than 100 partner universities and colleges from both EU and non-EU countries.

Students from these partner institutions can come to study at PH Wien for either one term or a full academic year.

Student Exchange Programmes

- ▶ ERASMUS+
- ▶ bilateral agreements for EHEA-countries

Are you interested in being nominated for a student exchange programme at PH Wien?

This booklet provides useful information for your exchange studies in Vienna.



Exchange Period

PH Wien will consider applications and accept students for one semester or a full academic year, divided into a winter term and a summer term.

There are no fees for ERASMUS+ or bilateral exchange students.

Application Period*

- ▶ 1 September until 15 November (summer term)
- ▶ 1 March until 15 May (winter term or the whole academic year)

On our website https://phwien.ac.at/centre-for-internationalization/incomings_en/ you will find detailed information.



*Please note that applications received after the above dates cannot be considered.

Selection of Courses

Incoming students choose courses from the International Programme. These are taught bilingually in German and English. If they have the required level of German (at least B2), they may also, after consulting with the Incoming-Team of PH Wien, take selected courses from the range offered by the PH Wien.

Final enrolment for the courses takes place during orientation week. Your team of tutors will help you with this!

Language Requirements

Courses at the PH Wien are taught almost exclusively in German, with the exception of those on the International Programme and those run by the English Department.

You should therefore ensure that your German or English language skills are very good.

In accordance with EU regulations, incoming students must have language skills in German or English equivalent to at least level B2.

Consider attending a refresher course in German or English before you start packing!

Application Process

1 NOMINATION

Your coordinator has to send your nomination to **incoming@phwien.ac.at** containing the following information:

- ▶ name and code of your institution
- ▶ full name, date of birth and contact details (email-address) of the student
- ▶ field of studies
- ▶ period of stay

Once you have been nominated to study at PH Wien, please take a look at the rules and regulations of ERASMUS+ https://ec.europa.eu/programmes/eras-mus-plus/opportunities/individuals/students/studying-abroad_en

2 REGISTRATION / APPLICATION

We will send you the link to our programme Mobility Online. Please register and follow the steps outlined there.

Follow the instructions in all automatically generated emails and save them for future reference!

Mobility Online is used by the academic advisors at PH Wien to handle administrative tasks in the run-up to your studies at PH Wien. Incomings are required to provide personal data. This data is handled with care but is absolutely essential (e.g. student ID card).

3 LEARNING AGREEMENT

The Learning Agreement is a bilateral contract between you, your home university and PH Wien. A key component are the courses you will be attending at PH Wien and their recognition by your home university.

You **MUST** therefore contact your academic advisers at your home university regarding the preparation of the Learning Agreement!

Each course must be listed individually, stating the course number, title, semester and ECTS credits.

Important: If you wish to take additional courses at PH Wien alongside the International Programme, you **MUST** consult your PH Wien Incoming team **BEFORE** drawing up your Learning Agreement!

If your university uses Erasmus without paper (EWP), we are happy to accept your online Learning Agreement (OLA).

Please ensure that the signatures are in the following order:

1. First, you sign it,
2. then your supervisors at your home university
3. and finally, the Incoming team of PH Wien.

The Learning Agreement is reviewed and signed by the Incoming team of PH Wien.



Arrival / Orientation Week

Arrival

Exchange students are expected to arrive at least **one day before our obligatory Orientation Week**. For this reason, please check the updated information on our homepage and in the **Information Package**.

Arrival Service

University College of Teacher Education offers an **arrival service**. If you want to be picked up from the airport or train station please send your arrival information.

We will send you the arrival form by e-mail in time, so please send us details of your travel dates at least 3 weeks before your arrival date.

Orientation Week

University College of Teacher Education runs an **OBLIGATORY Orientation Week** for exchange students which is free of charge. It is held in English and German. During the Orientation Week you will:

- ▶ meet all the other Erasmus+ and exchange students
- ▶ get a tour on **University College of Teacher Education**
- ▶ get a student ID
- ▶ open a bank account
- ▶ get a crash course of PH online
- ▶ sign up for your courses

The Orientation Week takes place one week before the beginning of the term. There will be various events Monday through Friday to help you settle in in Vienna.

- ▶ **Winter term:** last (full) week of September
- ▶ **Summer term:** last (full) week of February

Please note that the Orientation Week is an important part of your exchange programme and we therefore advise you not to miss it! **There will be no fees attached.**

For the latest updates, please check our website.

Accommodation

University College of Teacher Education has a cooperation with WIHAST, an organisation which manages student dormitories in Vienna. If you register on time WIHAST guarantees a room.

Winter term contracts normally start on 1 September, summer term contracts start on 1 February. Feel free to make your own accommodation arrangements or to register with another organisation.



How to register with WIHAST

During the application procedure, please make sure to register for accommodation for your exchange period:

1. Register at <http://www.wihast.at/en/home>.
2. Choose a double room or adjoining rooms (single room with shared kitchen).
3. In some cases an account statement from your parents is required.
4. Write **University College of Teacher Education/Dr. Bauer** in the box „Notes“. Only then WIHAST can guarantee a room.
5. Don't forget to submit the form and also inform us by email: incoming@phwien.ac.at.
6. Please register at WIHAST before 30 June for the winter term and before 1 December for the following summer term.

Prices

- ▶ Double room: about EUR 323 – 366
- ▶ Adjoining rooms: about EUR 407 – 599

Fees due when signing your contract:

- ▶ rent for the 1st month
- ▶ a cleaning fee (about EUR 80)
- ▶ key deposit (about EUR 100)
- ▶ room deposit (about EUR 400)

Information provided without guarantee!
Please refer to the WIHAST website for exact prices!

Deposits will be refunded at the end of the exchange period.

Cost of Living

Living expenses in Vienna for one person range between 650 - 850 EUR a month including accommodation.

Residence Permit

EU citizens do not need a visa to stay in Austria. If you are from a country outside the EU, find more information at <https://www.oead.at/en/to-austria/entry-and-residence/visa-c-or-visa-d/>.

Insurance

We advise you to organise adequate insurance in your home country for the whole period of your stay in Vienna. Find more information at <https://oead.at/en/to-austria/entry-and-residence/visa-c-or-visa-d#c21839>.

Welcome Package

Before your departure you will receive a package containing useful information and your confirmed documents.

Additional information is available at https://phwien.ac.at/centre-for-internationalization/incomings_en/.

Important Websites

University College of Teacher Education: www.phwien.ac.at/en
Course list: www.ph-online.ac.at/ph-wien/webnavi.ini

Austrian Exchange Service:
<https://www.oead.at>

WIHAST - Student Dormitories:
<http://wihast.at/en/home>

Erasmus Buddy Network:
www.ebnwu.com

City of Vienna: <http://www.wien.info/en>

Wiener Linien: <http://www.wienerlinien.at>

Contact

Contact Information

Head of the Centre for Internationalization / International Office & Institutional Coordinator

Dr.Dr.h.c. Thomas Bauer
University College of Teacher Education
International Office / Centre for Internationalization
Grenzackerstraße 18
1100 Vienna
Austria
+43 1 601 18-3860

international.office@phwien.ac.at

www.phwien.ac.at

Dr.Dr.h.c. Thomas Bauer – thomas.bauer@phwien.ac.at
Mag.a Valentina Bengesser – valentina.bengesser@phwien.ac.at
MMag.a Esther Drexler, BEd. - esther.drexler@phwien.ac.at
Mag.a Nicoletta Glanzner - nicolette.glanzer@phwien.ac.at
Dipl.-Päd.in Renate Hanisch MA – renate.hanisch@phwien.ac.at
Jennifer Sinclair, BA MA - jennifer.sinclair@phwien.ac.at
Renate Tinauer, BEd. - renate.tinauer@phwien.ac.at

Office

House 4 / Grenzackerstraße 18
Rooms 4.0.085 (ground floor) and 4.2.045 (second floor)

How to get to us

Take subway U1 (red line) to „Troststraße“ or
Take subway U6 (brown line) to „Philadelphiabrücke“/S-Bahn to „Meidling“, then take bus
15A to „Daumegasse“