



**Pädagogische Hochschule
Wien**

Information Package

**Centre for Internationalization /
International Office der PH Wien**

December 2023

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1 Name and address

Information of the institution

Pädagogische Hochschule Wien
Grenzackerstraße 18, A - 1100 Wien
Telephone: +43 1 601 18-3860
Contact: international.office@phwien.ac.at

ECHE - 2021-2027

Erasmus-Code: A WIEN09

OID: E10102265

Proposal Number: 101009439

2 Academic year

Counts only for Incoming Students!

Information about the institution – schedule of the academic year

Winter term 2023/24

Orientation week:

25.09.2023 - 29.09.2023

Start of semester: 02.10.2023

Holidays: 26.10.2023, 01.11.2023, 08.12.2023

Christmas holidays: 24.12.2023 - 06.01.2023

End of semester: 31.01.2024

Summer term 2024

Orientation week:

19.02.2024 - 23.02.2024

Start of semester: 01.03.2024

Holidays: 01.05.2024, 09.05.2024, 20.05.2024, 30.05.2024

Easter holidays: 23.03.2024 - 01.04.2023

End of semester: 30.06.2024

Winter term 2024/25

Orientation week:

23.09.2024 – 27.09.2024

Start of semester: 01.10.2024

Holidays: 26.10.2024, 01.11.2024, 08.12.2024

Christmas holidays: 23.12.2024 – 08.01.2025

End of semester: 31.01.2025



3 General description

Name: Pädagogische Hochschule Wien,
English name: University College of Teacher Education Vienna

Short name (Acronym): PH Wien

Legal form: Öffentlich-rechtliche Einrichtung (governmental)-GOV

Field of activity: University or higher education institution (tertiary level) EDU-UNIV

Subject area: General teacher training

Subject code: 05.0 (old)

ISCED codename: Education (not further defined)

ISCED code: 0110

Erasmus-Code: A WIEN09

Proposal Number: 101009439

ECHE - 2021-2027

ISCED = International Standard Classification of Education

At the **University College of Teacher Education in Vienna** you can experience our modern and creative teaching and learning process offered to all who have chosen to follow the career path of compulsory school or vocational school teacher. During your study period or study visit you may also take the opportunity of getting to know the ways in which the University supports educational research or participate in our language courses. Our information package provides you with important information about your studies and about life in Vienna.

We are glad that you have chosen to come to the **University College of Teacher Education in Vienna** and complete parts of your studies with us. We are one of the largest teacher education universities in Austria having 410 lecturers who provide high quality teaching to around 3000 students per year.

4 Courses of study with academic educational attainment

Bachelor of Education (BEd) and Master of Education (MEd):

1. Training for basic level, secondary level 1

1.1 Teacher training for Primary School Education

2. Training for vocational education

Teacher Training for the department of nutrition at vocational secondary schools and high schools

Teacher Training for the department of computer science and communication at vocational secondary schools and high schools

Teacher Training for the department of fashion and design at vocational secondary schools and high schools

Teacher Training for the industrial-technical department at vocational secondary schools and high schools



5 International Programme for Erasmus+ students

We recommend **our International Programme with 30 ECTS** designed specifically for Erasmus+ students.

The programme offers a very good basis for your studies at the PH Wien.

Enrolment is possible at the beginning of any term, but students must check compatibility with their time tables.

All courses are listed in the menu „Recommended Courses“ on the [website](#).

With appropriate German language skills, almost all courses from [PH-Online](#) can be booked for incomings. Incomings skip the login with the button „Continue without registration. The Centre for Internationalization / International Office supports students with the registration process for the courses.



6 Admission procedure

For Erasmus+ students the following admission criteria are relevant: A **nomination of the home institution**, a **valid and confirmed Learning Agreement** and the **registration in the data bank** of the PH Wien. Moreover, the requirement for foreign ERASMUS+ students coming to study with us is level **B2 in German or English**.

Admission as an ERASMUS+ student or as a student as part of bilateral exchange programmes

If you want to study at PH Wien as part of a bilateral programme with a “Learning agreement” for one or two semesters, the Centre for Internationalization / International Office will help you with your enrolment and the confirmation of your academic courses. It will also inform you about deadlines, which need to be met for the beginning or continuation of your study programme.

7 Teachers & Staff

The University College of Teacher Education in Vienna is internationally very well linked to the advantage of our students, graduates and teaching staff. We pride ourselves on an established network of about 90 partner universities and colleges across Europe, many of which are in Central and Eastern European countries (CEE-Countries). Through promoting student and teaching staff mobility within the network, we are aiming for an exchange of scientific knowledge and expertise to enhance mutual cooperation and deepen our understanding of each other.

Erasmus +

Erasmus+ is the European Union's exchange programme for students, teachers and administrative staff of educational institutions since 2014. The cross-border partnerships between universities serve to strengthen the European idea and to improve the personal skills and employability of participants. Another aim is the sustainable development of higher education in the sense of the European community spirit.

As part of the learning mobility of individuals, students can complete a part of their education or an internship abroad. Graduates have the opportunity to do a work placement as well. Particularly the mobility of teachers and administrative staff promotes and strengthens the international contacts in the field of higher education.

Requirements

According to the regulations outlined by the EU higher education programmes for "Staff Mobility – Staff Training" we need to receive a „Work Plan“ from prospective guest staff members or for "Teaching Staff Mobility" a „Teaching Programme“ from prospective guest-lecturers.

This "Work Plan" must be endorsed by both the sending institution and the host institution.

The guest-lecturer's visit should be then planned into the timetable of the University College of Education in Vienna and the area of teaching integrated into the curriculum of respective studies. Furthermore the guest-lecturer's visit should be then planned into the timetable of the University College of Education in Vienna and the area of teaching integrated into the curriculum of respective studies.

You can find the forms for guest-lecturers and for staff on the [website](#).



8 ERASMUS+ Coordinator

Institutional and Erasmus+ Coordinator

Mag. Dr. Dr. h.c. Thomas Bauer

Telephone: +43 1 601 18-3860

Room: 5.2.007

Contact: thomas.bauer@phwien.ac.at

ECHE – 2021-2027

9 Department coordination

Incoming students:

MMag.^a Esther DREXLER, BEd

ERASMUS+ Support Officer

Incomings (EU-Countries WITHOUT Germany)

Telephone: +43 1 601 18-3867

Room: 5.2.004

Contact: esther.drexler@phwien.ac.at

Dipl.-Päd. Holger WINKELMAIER, BEd

ERASMUS+ Support Officer

Incomings (Non-EU-Countries AND Germany)

Telephone: +43 1 601 18-3862

Room: 2.0.041 / 5.2.004

Contact: holger.winkelmaier@phwien.ac.at

Incoming Teachers & Staff:

Mag.^a Birgit HÖFLER, BEd

Staff mobility

Telephone: +43 1 601 18-3863

Room: 5.2.006

Contact: birgit.hoefler@phwien.ac.at

Internships abroad, incoming + outgoing and UNM incoming students:

Jennifer Sinclair, BA MA

Internships

Telephone: +43 1 601 18-3869

Room: 5.2.006

Contact: jennifer.sinclair@phwien.ac.at

10 Living expenses

The following link offers information of the OEAD for [studying and researching in Austria](#)

The following numbers are mean values to give an orientation!

Living

between ca. EUR 300 and 450 (in student housing)

Living expenses: about EUR 350 – 450

In a restaurant

Breakfast: EUR 9.50

Lunch (Soup, main dish, in a canteen): about EUR 4.80 – 9.00

Mineral water: EUR 2.10

Cola: EUR 2.10

Coffee: EUR 2.10 – 5.00

Yoghurt: EUR 1.00

In a supermarket

1,5 liter mineral water: EUR 0.80

1 liter milk: EUR 1.20

1/2 liter beer: EUR 0.80

1kg bread: EUR 2.30 – 3.50

Freetime

Cinema ticket: EUR 7.50 – 12.60

Underground- (tram-, bus-) ticket: EUR 2.40

Week ticket: 17.10 EUR

11 Entry and Stay

General Information for Incoming Students

Terms of Entry

EU citizens and citizens of the European Economic Area (EEA) do not require permission like a visa to enter Austria. On arrival you must present a valid national ID card or a valid passport. Provided you possess a valid Health Insurance and proof of sufficient funds, you will be allowed to stay in Austria. Please check the following with your national authorities before you leave your home country: if your government has restrictions on the amount of money you can take out of the country; cost of transferring money; how long it will take for you to be able to access the money in Austria; if there are any bank charges for the initial transfer of money; if there will be charges for each separate withdrawal.

Further Information at: [Österreichischer Austauschdienst OEAD – Study and research in Austria](#)

Registration (Announce your address of residence)

Within the first three days of arrival in Austria you are obliged to announce your address of residence at the local district municipality office (find further information below). Please note that this is a MUST.

For residence registration you need:

- a valid ID card or passport
- a filled out Residence Registration Form, which you can download here: [residence registration form](#)

The Residence Registration Form needs to be signed by an authorized official at your dormitory or by your host.

District Municipality Offices

The place to announce your address of residence is the local District Municipality Office (DMO) [Bezirksämter](#). The DMO for the area where the University of Teacher Education (PH Wien) is, is: Laxenburgerstraße 43-45A, 1100 Wien, Tel: +43 1 4000 10551 or +43 1 4000 10552, but you can also register at any DMO in Vienna.

The DMO in the first district is recommended due to its low emergence.

You can also make an appointment online in advance on the [website](#) for all DMOs.

Computer access

All students have free access to the computers in the designated rooms of the PH Vienna, e.g. in House 1 on the ground floor in the library and next to the study and examination department in House 4. In addition, students can use the free PH-Wien Wi-Fi.

Banking

Opening hours: Monday to Friday (usually): from 8.00 till 12:30 pm and from 13:30 to 15:00.
Thursdays: from 08.00 till 17.30. ATM (Cash machines/dispensers) are to be found at about 3000 spots.

Student accounts: Some banks in Austria offer no rates for student bank accounts. Important: Talk to your bank at home and check the options for cheap international money transfer.

Health risks

Risks: Ticks, Covid-19

Weather

Austria has temperate continental climate. Information about the weather at <http://wetter.orf.at/oes/>.

Electric current

220 Volt AC 50 Hz., two-pole Europlug

12 Travel and Arrival

Arrival

If the Centre for Internationalization / International Office is informed in good time, we will pick you up at the airport, train station or bus station and accompany you to your accommodation. We will send you the necessary arrival form by e-mail in good time. **It is necessary to ask the Centre for Internationalization / International Office in advance.**

Vienna International Airport (VIE Schwechat)



Vienna International Airport (Schwechat) is situated outside the city area. There is convenient public transport, though. You can use trains (S-Bahn S7/ÖBB), the City-Airport-Train ("CAT"), buses or taxis.



Further Information: <http://www.wien.info/en/travel-info/to-and-around/airport-to-center>

Coach Terminals

The Central Coach Terminal in Vienna is right next to Wiener Hauptbahnhof (Main Railway Station), but there are also other coach terminals at Wien Erdberg or Wien Stadion Center. All coach terminals and railway stations are conveniently linked with other public transport - U-bahn, bus, tram, train. [Public transport/Fahrpläne](#) (choose English)

By train

You may choose to arrive in Vienna by train. Then you will end up either at Wien Hauptbahnhof (Main Railway Station) or Wien Westbahnhof (West Railway Station). Both are well linked with other means of public transport of the city - U-Bahn, tram, bus, train.

Check [Wiener Linien](#)  (choose English) or Austrian Rail ([ÖBB](#)) 

By car

If you want to arrive by car, you can plan your route [here](#).

Public transport ("Öffis")

Vienna has a well-developed public transport network. **Buses (and night buses), trains, rapid transit trains** ("Schnellbahn" or "S-Bahn"), **trams** and **underground lines** will take you almost anywhere in the city in no time at all. The city of Vienna accounts for one full zone or core zone (known as "Kernzone" or "Zone 100").

Tickets

- Einzelfahrt (**single ticket**) valid for travelling one way in one zone. You may change to different lines in the course of your journey, but you may not interrupt your journey. Single tickets can be purchased at a price of € 2.40 (€ 2.60 if you buy your ticket on the bus or the tram).
- Wochenkarte (**weekly travel card**) 17.10 EUR
- Monatskarte für Studenten (**student monthly travel card**) 51.00 EUR
- Semesterticket für Studenten 78.00 EUR (**student full semester travel card**) (online: 75.00 EUR). Valid for one semester (either September to January OR February to June) Only for students whose address of residence is Vienna.
- Ferien-Monatskarte für Studenten (**student holiday monthly travel card**) 29.50 EUR per month (valid only in July and August)
- Jahreskarte (26+) (**annual season ticket**) 365.00€ (paid in advance), or 396.00€ (monthly payment of 33.00€) - possibility of prior cancellation with an administrative fee of 22.00€.

[Online Ticketshop der Wiener Linien](#) (choose English)

The University College of Teacher Education in Vienna is easily accessible by underground and bus.

For the entrance at Ettenreichgasse 45A:
Take the underground U1 (red line) to "Troststraße"

For the entrance at Grenzackerstrasse 18:
Take bus 15A to the stop "Daumegasse"

We strongly advise you to use public transport as parking in the area is extremely difficult (short-term parking zone).

The University College of Teacher Education in Vienna: [Site map](#) / [Campus](#).

13 Meals

Mensa/Buffer



You can find a canteen (Mensa) in

House 1: opening hours between 09:30 and 14:30 and

House 4: opening hours between 07:30 and 15:00.

The main course for lunch changes daily. Additionally, drinks, sandwiches or snacks are also provided.

Where to buy food (supermarkets near PH Wien)

There is a supermarket just opposite the University House 4 (Hofer) where you can buy food and drinks at reasonable prices.

Find more information about prices at „Cost of living“

14 Insurance

General Information for Students

In case you need to see a doctor in Vienna, you need to bring your valid European Health Insurance Card and a passport/ID to the doctor. For people outside the European Union it is necessary to conclude an overseas health insurance in their home countries or in Austria. Healthcare and health insurance issues lie in the area of bilateral agreements between countries. We strongly advise you to inform yourself about health insurance regulations with your national authorities before you arrive in Austria. You can also visit Wiener Gebietskrankenkasse web site for more information (in German only!).

Wiener Gebietskrankenkasse (=Viennese Health Insurance)

Wienerbergstraße 15-19A; 1100 Wien; Tel: +43 1 60 122-0
Opening hours: Monday to Friday 07:30 - 14:00; Thursday 07:30 - 16:00

Dr. Ursula Wolff, general practitioner

Leibnizgasse 62/3

1100 Wien

Tel.: +43 1 604 15 79

English speaking doctor. It is necessary to make an appointment in advance (please call the doctor).

<https://www.praxisplan.at/2886129456/1437/Ursula-Wolff/1>

Dr. Gerda Zamani, general practitioner

Viktor-Adler-Platz 1/2/7

1100 Wien

Tel.: +43 1 604 44 91

English speaking doctor. It is necessary to make an appointment in advance (please call the doctor).

<https://www.praxisplan.at/9682726162/5241/Gerda-Zamani/1>



15 Sport Facilities

At the moment there are no leisure activities offered on the campus besides the courses offered by PH Wien.

For those who are interested in doing some sports, we would recommend to have a look at the University Sports Institute Vienna (USI Vienna) for courses.

Gymn near the PH Wien: <http://fitinn.at/>

16 Vienna

Facts about Vienna

Vienna is the capital and largest urban area in Austria, and is also one of the nine federal provinces in the country. It is Austria's main city; with a population of about 1.9 million, it is by far the largest city in Austria as well as its cultural, economic and political center. It is the 10th largest city by population in the European Union and was listed by Mercer Human Resource Consulting as having the 2nd highest quality of living (as of 2008). Vienna is host to many major international organizations such as the United Nations and OPEC. Vienna lies in the very east of Austria and is close to the Czech Republic, Slovakia and Hungary. In 2001, the city centre was designated a UNESCO World Heritage Site.

Find out more about Vienna at www.wien.at

- [Map of Vienna](#)
- Education, science and research <http://www.wien.gv.at/english/education-research/>
- Business and media <http://www.wien.gv.at/english/business-media/>
- Culture and history <http://www.wien.gv.at/english/culture-history/>
- Environment and leisure <http://www.wien.gv.at/english/environment-leisure/>
- Health and social services <http://www.wien.gv.at/english/health-socialservices/>
- Transportation and urban planning <http://www.wien.gv.at/english/transportation-urbanplanning/>
- Living and working <http://www.wien.gv.at/english/living-working/>
- Politics and administration <http://www.wien.gv.at/english/politics-administration/>
- [Administrative structure of Vienna](#)

Events and Sights

Find further information about events in Vienna at [Wien Tourismus](#) or [Veranstaltungsdatenbank](#).

For more information about hotels call: 0043 1 24555, Fax: 0043 1 24555 666, or contact: info@wien.info

17 Austria

Information about Austria

- [Learn about Austria](#)
- [Austrian encyclopedia](#)
- [Statistics about Austria](#)
- [Federal Chancellery Austria](#)

Foreign representations in Austria

[Overview of all foreign representations in Austria](#)



18 Amenities

The University is sponsoring international students, e.g. entrance fees or journeys on shared trips.

The **PH-Card** is a student ID-card, with which you can get many benefits in Austria (e.g. in museums).

The **EBN-Card** is for free, if you attend the orientation week. It provides many benefits in different shops in Vienna.